

Chester Public Utility District Agenda

Regular Meeting
January 23, 2024 05:30 PM
251 Chester Airport Rd, Chester, CA 96020
chesterpud.org

Board of Directors

Stephen Graffweg • Chair Kimberly Green • Royce Raker • Arthur Tharpe • Vice Chair Stephen Voboril

RULES AND PROCEDURES OF THIS BOARD

Public Comment: Non-Agenda Items

The board cannot take action on comments regarding non-agenda items. We do, however, value public input and will consider comments for future action. **Comments on non-agenda items are not accepted at special meetings.**

Public Comment: Agenda Items

The chairperson or presiding officer shall have the exclusive authority to recognize speakers from the public during the point of discussion and before is taken for each agenda item within the agenda. Although there is no time limit, comments are respectfully requested to be within 3 minutes per speaker per agenda item.

REASONABLE ACCOMMODATIONS

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Cheryl Johnson at (530) 258-2171. Notification prior to the meeting will enable the Chester Public Utility District to make reasonable arrangements to ensure accessibility.

1. Call to Order

A. Pledge of Allegiance

B. Roll Call

2. Agenda Approval

Discussion Possible Action [Comment](#)

3. Public Comments

Discussion [Comment](#)

The board cannot take action on comments regarding non-agenda items. We do, however, value public input and will consider comments for future action. The chairperson or presiding officer shall have the exclusive authority to recognize speakers from the public during the point of discussion and before action is taken for each agenda item within the agenda. Although there is no time limit, comments are respectfully requested to be within 3 minutes per speaker per agenda item. Public members are to address the board from the podium, when recognized, and introduce themselves if they so please.

4. Approval of Meeting Minutes

Discussion Possible Action [Comment](#)

December 19, 2023 Regular Meeting

December 26 & 27, 2023 Special Meeting

January 9, 2024 Special Meeting

January 16, 2024 Special Meeting

5. Approve Financials

Discussion Possible Action  [Comment](#)

December 2023 Financials

6. General Manager Report: Adam Cox

Discussion  [Comment](#) [View Item](#)

7. Fire Chief Report: Matthew Balzarini

Discussion  [Comment](#) [View Item](#)

8. Utility Operations Manager: Allan Homme

Discussion  [Comment](#) [View Item](#)

9. Appointment of Tax Measure Advisory Committee

Discussion Possible Action  [Comment](#) [View Item](#)

10. Local Union Representatives

Discussion  [Comment](#)

A. Local 5317 / Chester Professional Firefighter's Association {CFD Safety}

B. Local 39 / Stationary Engineers (CPUD Misc.)

11. Surplus of Equipment

Discussion  [Comment](#) [View Item](#)

12. Closed Session

A. Public Employee Discipline/Dismissal/Release
Closed Session pursuant to Government Code Section 54957 - Public Employee
Discipline/Dismissal/Release

B. Labor Negotiations Pursuant to Government Code Section 54957.6

Conference with Labor Negotiators -

i. IAFF Local 5317 - Agency Negotiator: General Manager Adam Cox

C. Litigation - Anticipated Litigation (Significant Exposure to Litigation)

Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(2) or (3)
- 1 potential case

13. Reconvene and Report on Closed Session

Discussion Possible Action  [Comment](#)

14. Public Comment: Non Agenda Items

Discussion  [Comment](#)

The board cannot take action on comments regarding non-agenda items. We do, however, value public input and will consider comments for future action

15. Comments

Discussion  [Comment](#)

Directors

Staff

16. Adjournment

**Chester Public Utility District
Minutes
Regular Meeting
December 19, 2023 03:00 PM
251 Chester Airport, Chester, CA 96020
chesterpud.org**

1. Call to Order

The meeting was called to order at 3:05 pm by Stephen Voboril.

A. Pledge of Allegiance

Lead by Stephen Voboril

B. Roll Call

Present: Stephen Graffweg, Kimberly Green, Arthur Tharpe, Stephen Voboril

Staff Present: various

2. Agenda Approval

Director Graffweg asked that item #16, Public Comment Non-Agenda Items, be moved to #13. The Chair agreed.

Kimberly Green motioned to approve. A second was made by Arthur Tharpe.

The motion passed with the following vote:

 4 **In Favor** 0 **Opposed**
 0 **Abstained** 0 **Absent**

3. Board of Directors Oath of Office

The 4 board members listed above recited and signed the Oath of Office form.

4. Board of Directors: Election of Officers

Director Tharpe made a motion and nominated Kim Green for Board Chair. Director Graffweg seconded the motion. All in favor, motion carried.

The appointment for Vice Chair was tabled due to a tie vote.

Director Voboril made a motion to nominate Director Tharpe as Secretary/Treasurer. Director Graffweg seconded the motion. All in favor, motion carried.

5. Public Comments

6. Approve Meeting Minutes

Director Voboril made a motion to accept the 11-14-2023 minutes. Director Graffweg seconded the motion. All in favor, motion carried.

Director Tharpe made a motion to accept the 11-28-2023 minutes. Director Voboril seconded the motion. All in favor, motion carried.

7. Approve Financials

GM Cox gave a balance overview. Employee payouts and holiday pay won't make December financials look very good.

Stephen Voboril motioned to approve. A second was made by Stephen Graffweg.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
 Abstained **Absent**

8. General Manager Report: Adam Cox

GM Cox deferred his report.

9. Fire Chief Report: Matthew Balzarini

Chief Balzarini reported from a power point: 30 Incident Management employees, down from 75. Notices given regarding the cease of ambulance services as of 1-1-2024 at 0800. The transition to a volunteer fire department will begin 2-28-2024 0800. Reserve program and volunteer program to be developed. Various public members voiced comments and concerns.

10. Local Union Representatives

A. Local 5317 / Chester Professional Firefighter's Association {CFD Safety}

none

B. Local 39 / Stationary Engineers (CPUD Misc.)

none

11. Update from Directors Green and Tharpe regarding Seneca Hospital Ambulance billing agreement.

Director Green stated that she reached out to Seneca's board of directors and received a reply from Seneca Board Chair Jeri Nielsen that there was nothing more to discuss unless there was a new agreement. Director Tharpe reported that the Lake Almanor Basin EMS, 8 agencies and 15 people met to discuss the future of EMS. A public member stated that the EMS group listed above has a 6-month plan and will be working on a long-term plan.

12. Tax Measure

GM Cox explained that, if passed, the \$1,500 tax measure would cover the costs of a fulltime fire department. The \$450 tax measure would cover the costs of a volunteer department. If they both pass, only the \$1,500 measure would go into effect. The department wouldn't see the money until Spring of 2025 at the earliest. The current parcel tax will remain in place. After a brief discussion with public concerns, Director Voboril made a motion to adopt the 2 Resolutions and coordinating Ordinances. Director Tharpe seconded the motion. Aye Votes: Green, Voboril and Tharpe. No vote: Graffweg. Motions fails as a 4/5 vote is required for this item.

13. Retiree Health Resolution #2024-02

GM Cox recommended to table this topic while more work is done with legal counsel and our OPEB advisors. He explained that currently CPUD pays for retirees and their dependents for life. After some discussion and public comments Director Voboril made a motion to table this topic. Director Graffweg seconded the motion. All in favor, motion carried.

14. Closed Session

A. Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)

1 Case: Maumoynier vs Chester Fire Department Case #CV23-00234.

B. Closed Session pursuant to Government Code Section 54957 - Public Employee Discipline/Dismissal/Release

C. IAFF Local 5317: Agency Negotiator General Manager Adam Cox

General Manager: Agency Negotiator Board Chair Steve Voboril

D. one potential case

E. Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(2) or (3)

F. Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(4)

15. Reconvene from Closed Session

Adjourned to Closed Session at 5:29pm. Reconvened at 6:11PM

16. Report on Closed Session

Director Green stated direction was given to staff, and no reportable action.

17. Public Comment: Non Agenda Items

Grants are being pursued. SAFER Grand was declined.

CPUD has reached out to legislature for help.

TOT luxury tax has been brought up to the Plumas County Board of Supervisors.

18. Comments

Correspondence: letters of interest for the board vacancy have been received. The deadline to receive them is December 26th at 3:00pm.

No other comments from Directors or Staff.

19. Adjournment

Director Voboril made a motion to adjourn at 6:32pm. Director Tharpe seconded. All in favor, motion carried.

**Chester Public Utility District
PO Box 503
251 Chester Airport Rd.
Chester, Ca. 96020
530-258-2171**

Minutes of Special Meeting: December 26, 2023, at 3:00pm. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

Directors Present: Kim Green, Steve Voboril, (Arthur Tharpe remotely)

Directors Absent: Steve Graffweg and vacancy.

Guests Present: 30+

Staff Present: 6+

Director Green stated that a board meeting cannot be held without a quorum of members present at the board table. She continued the meeting to December 27th at 4:00pm.

Clerk to the Board, Cheryl Johnson

December 27, 2023, 4:00pm, December 26th Special Meeting continued:

Directors Present: Kim Green, Steve Voboril, Steve Graffweg and (Art Tharpe remotely).

Directors Absent: vacancy.

Guests Present: 20-30

Staff Present: 4

1. **Call to Order:** 4:00pm by Director Green.
 - a. Pledge let by Director Green
 - b. Attendance confirmed by Director Green: Green, Graffweg and Voboril present at the table. Tharpe present by phone.
 - c. Agenda approval: Director Graffweg moved to approve the Agenda with Director Tharpe remotely. Seconded by Director Voboril. All ayes, motion passed.
2. **Public Comment- Agenda Items:** Many public members spoke to the situation regarding the Fire/EMS Department, the upcoming Resolutions, a Citizens Advisory Committee and the future of the Department.
3. **Motion to Reconsider:** GM Cox explained to Director Graffweg some of the ins and outs regarding suspending rules and reconsidering. Director Voboril made a motion to suspend the rules and reconsider. Director Graffweg seconded. Roll call vote: Director Tharpe, aye; Director Voboril, aye; Director Green, aye; Director Graffweg, aye. All ayes, motion passed.

4. **Fire Parcel Tax Measure to place on ballot for the May 7, 2024 Special Election:**
 - a. **\$450.00/ parcel: Resolution #2023-01, Ordinance #2023-01.**
 1. **Discussion/Action:** GM Cox stated that the \$450.00 would just cover a volunteer Department, with no ambulance. Also, they were looking at a possible Senior discount. A special Fund line would be created for these funds.
 - b. **\$1500.00/parcel: Resolution #2023-02, Ordinance #2023-02.**
 1. **Discussion/Action:** GM Cox said that this would give a staffed fire department, no Ambulance.
 - c. **Consider Creation of a Tax Measure Advisory Committee for the May 7, 2024, Special Election**
 1. **Discussion/Action:** GM Cox stated that one Measure would go in effect, not both. Director Graffweg asked if C required a 4/5 vote. GM cox stated no. Director Voboril made a motion to accept A, B and C. Director Tharpe seconded. **Roll call vote:** Director Tharpe, aye; Director Voboril, aye; Director Green, aye; Director Graffweg stated he was advised to recuse himself. GM Cox spoke up and stated that Director Graffweg cannot recuse himself as he was present for the discussion. GM Cox requested a repeat vote. **Roll call Vote:** Director Tharpe, aye; Director Voboril, aye; Director Green, aye; Director Graffweg, abstain. Motions passed.
5. **Comments**
 - a. **Directors:** Directors Green and Voboril will be in the Conference room and available for questions at 3:00pm on Tuesday, January 2nd. Director Green also stated that they could make appointments to meet as well. No other comments.
 - b. **Staff:** none.
6. **Adjournment:** Director Voboril made a motion at 4:55pm to adjourn the meeting. Director Graffweg seconded. Meeting adjourned.

**Chester Public Utility District
Minutes
Special Meeting
January 09, 2024 03:00 PM
251 Chester Airport, Chester, CA 96020
chesterpud.org**

1. Call to Order

The meeting was called to order at 3:00 pm by Chairperson Kimberly Green.

A. Roll Call

Present: Stephen Graffweg, Chairperson Kimberly Green, Secretary/Treasurer Arthur Tharpe, Stephen Voboril

Staff Present: 6

B. Pledge of Allegiance

Lead by Chairperson Kimberly Green

2. Board Member Vacancy

After review of the 9 letters of interest and public comment, it was decided to conduct interviews of the applicants at a later date.

3. Election of Board Vice Chairperson for 2024

This topic was tabled by the Board Chair until a fifth member can join the Board.

4. Adopt Schedule of 2024 Regular Board Meetings

The motion was to have the regular meetings for 2024 on the 4th Tuesdays of the month at 5:30pm, with the exception of November and December which will commence on the 3rd Tuesdays.

Stephen Graffweg motioned to approve. A second was made by Secretary/Treasurer Arthur Tharpe.

The motion passed with the following vote:

4 In Favor 0 Opposed
 Abstained Absent

5. Appointment of Ad Hoc Committee to Review Board Policies

After public comments, Board Chair Green appointed Director Tharpe to the Ad Hoc Committee. The Committee will be expected to report progress to the board at future meetings.

6. Discuss Appointment Process for Tax Measure Advisory Committee

GM Cox asked for direction from the Board regarding this process. Director Tharpe would like resumes to accompany the letters of interest. The notice to the public will be revised and reposted. Expectations of the committee will be discussed at a later date.

7. Appointment of Members to the Personnel and Investment Committees

Chair Green appointed the Board Chair (herself) and the Board Vice Chair (TBD) as the Personnel Committee and the Investment/Financial Committee for 2024.

8. **Adjournment**

6:13pm

**Chester Public Utility District
Minutes
Special Meeting (Amended Agenda)
January 16, 2024 05:30 PM
251 Chester Airport, Chester, CA 96020
chesterpud.org**

1. Call to Order

The meeting was called to order at 5:31 pm by Kimberly Green.

A. Roll Call

Present: Stephen Graffweg, Kimberly Green, Arthur Tharpe, Stephen Voboril
Staff Present: 4

B. Pledge of Allegiance

Lead by Kimberly Green

2. Board Member Vacancy Interviews, Potential Appointment and Oath of Office.

5 Applicants withdrew from the process.

3 Applicants were interviewed: Mike Talbot, Annika Peacock and Royce Raker.

A motion was made and seconded to nominate Royce Raker to fill the vacancy. Brief discussion ensued.

Mr. Raker recited and signed the Oath of Office and took a seat at the Board table.

Arthur Tharpe motioned to approve. A second was made by Stephen Voboril.

The roll call vote:

 Aye **Kimberly Green** Aye **Arthur Tharpe** Aye **Stephen Voboril** Nay **Stephen
Graffweg**

3. Election of Vice Chair

A motion was made and seconded to appoint Director Voboril as Vice Chair.

Stephen Graffweg motioned to approve. A second was made by Arthur Tharpe.

The motion passed with the following vote:

 5 **In Favor** 0 **Opposed**
 — **Abstained** — **Absent**

4. Closed Session

A. Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(4)

5. Reconvene and Report on Closed Session

Adjourned to closed session at 6:23pm. Reconvened at 7:48pm.

Direction was given to staff with no reportable action.

6. Adjournment

Director Raker stated he was looking forward to being back on the board. With that, Director Voboril made a motion to adjourn at 7:50pm. Director Raker seconded the vote. All ayes, meeting adjourned.



To The Board of Directors and Management of
Chester Public Utility District
Chester, CA 96020

The accompanying Statement of Net Position, as of December 31, 2023, the related Statement of Revenue, Expenditures and Ending Net Position year-to-date compared to prior year actual and this year budget, and the related Statement of Revenue, Expenditures and Ending Net Position for the year-to-date, were not subjected to an audit, review, or compilation engagement by me and accordingly, I do not express an opinion, a conclusion, nor provide any assurance on them.

Management has elected to omit substantially all the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Sincerely,

Mary Cheek, CPA

A Professional Accountancy Corporation

January 11, 2024

CHESTER PUBLIC UTILITY DISTRICT & FIRE DEPARTMENT

Statement of Net Position

As of 12/31/2023

| | St. Lights | Water | Sanitation | Fire | Total |
|---|------------|--------------|--------------|----------------|----------------|
| Assets | | | | | |
| Current Assets | | | | | |
| Cash | | | | | |
| Checking-Plumas 403 | (5,886.56) | 98,193.25 | 1,625,964.81 | (1,541,977.17) | 176,294.33 |
| Plumas-MoneyMarket #00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Cash Drawer Fund | 0.00 | 100.00 | 100.00 | 0.00 | 200.00 |
| Petty Cash | 0.00 | 50.00 | 50.00 | 100.00 | 200.00 |
| CD- Cert. of Dep. @ Plumas | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CLASS-Investment | 0.00 | 0.00 | 916,613.32 | 0.00 | 916,613.32 |
| Temporary Cash Invest.LAIF | 0.00 | 1,007.06 | 339.28 | 0.00 | 1,346.34 |
| Total Cash | (5,886.56) | 99,350.31 | 2,543,067.41 | (1,541,877.17) | 1,094,653.99 |
| Accounts Receivable | | | | | |
| Other Receivable | 0.00 | 2,413.00 | 5,239.00 | 20,065.00 | 27,717.00 |
| Accounts Receivable Invoi... | 0.00 | 52,219.59 | 52,656.92 | 2,177,877.50 | 2,282,754.01 |
| Allowance for Doubtful Ac... | 0.00 | 0.00 | 0.00 | (1,125,000.00) | (1,125,000.00) |
| Total Accounts Receivable | 0.00 | 54,632.59 | 57,895.92 | 1,072,942.50 | 1,185,471.01 |
| Other Current Assets | | | | | |
| Due From Other Funds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Prepaid Insurance | 0.00 | 0.32 | 0.32 | 0.00 | 0.64 |
| Deferred Outflow of Resour... | 0.00 | 66,000.00 | 66,000.00 | 314,000.00 | 446,000.00 |
| Total Other Current Assets | 0.00 | 66,000.32 | 66,000.32 | 314,000.00 | 446,000.64 |
| Total Current Assets | (5,886.56) | 219,983.22 | 2,666,963.65 | (154,934.67) | 2,726,125.64 |
| Property & Equipment | | | | | |
| Water, Sanitation, and Fire | 0.00 | 1,748,938.19 | 3,762,172.71 | 491,718.42 | 6,002,829.32 |
| Total Water, Sanitation, and F.. | 0.00 | 1,748,938.19 | 3,762,172.71 | 491,718.42 | 6,002,829.32 |
| Total Property & Equipment | 0.00 | 1,748,938.19 | 3,762,172.71 | 491,718.42 | 6,002,829.32 |
| Total Assets | (5,886.56) | 1,968,921.41 | 6,429,136.36 | 336,783.75 | 8,728,954.96 |
| Liabilities | | | | | |
| Current Liabilities | | | | | |
| Payables | | | | | |
| Lassen Contract Employees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Accounts Payable Other | 0.00 | (3.47) | 18.69 | 2,530.09 | 2,545.31 |
| Payroll Taxes Payable | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Payroll Taxes Payable-State | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| PERS Payable | 0.00 | 2,100.73 | 2,125.23 | 17,236.47 | 21,462.43 |
| Total Payables | 0.00 | 2,097.26 | 2,143.92 | 19,766.56 | 24,007.74 |
| Other | | | | | |
| Due to Other Funds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Customer Deposits | 0.00 | 6,318.32 | 8,741.68 | 0.00 | 15,060.00 |
| Accrued Vacation | 0.00 | 10,999.88 | 10,999.88 | 58,999.94 | 80,999.70 |
| Deferred Inflows of Resour... | 0.00 | 226,000.00 | 226,000.00 | 330,000.00 | 782,000.00 |
| Net Pension Liability | 0.00 | 239,000.00 | 239,000.03 | 554,000.00 | 1,032,000.03 |
| O.P.E.B | 0.00 | 280,000.00 | 280,000.00 | 1,254,000.00 | 1,814,000.00 |

CHESTER PUBLIC UTILITY DISTRICT & FIRE DEPARTMENT

Statement of Net Position

As of 12/31/2023

| | St. Lights | Water | Sanitation | Fire | Total |
|----------------------------------|-------------|--------------|--------------|----------------|--------------|
| Total Other | 0.00 | 762,318.20 | 764,741.59 | 2,196,999.94 | 3,724,059.73 |
| Total Current Liabilities | 0.00 | 764,415.46 | 766,885.51 | 2,216,766.50 | 3,748,067.47 |
| Long-term Liabilities | | | | | |
| Long-term Liabilities | | | | | |
| NCL Govt Capital | 0.00 | 29,618.23 | 29,618.22 | 0.00 | 59,236.45 |
| Total Long-term Liabilities | 0.00 | 29,618.23 | 29,618.22 | 0.00 | 59,236.45 |
| Total Long-term Liabilities | 0.00 | 29,618.23 | 29,618.22 | 0.00 | 59,236.45 |
| Total Liabilities | 0.00 | 794,033.69 | 796,503.73 | 2,216,766.50 | 3,807,303.92 |
| Net Position | | | | | |
| Net Position | | | | | |
| Unrestricted Fund Equity | 6,379.62 | 1,064,841.36 | 5,562,439.25 | (1,944,587.67) | 4,689,072.56 |
| Current YTD Net Income | | | | | |
| | (12,266.18) | 110,046.36 | 70,193.38 | 64,604.92 | 232,578.48 |
| Total Current YTD Net Income | (12,266.18) | 110,046.36 | 70,193.38 | 64,604.92 | 232,578.48 |
| Total Net Position | (5,886.56) | 1,174,887.72 | 5,632,632.63 | (1,879,982.75) | 4,921,651.04 |
| Total Liabilities & Net Position | (5,886.56) | 1,968,921.41 | 6,429,136.36 | 336,783.75 | 8,728,954.96 |

CHESTER PUBLIC UTILITY DISTRICT & FIRE DEPARTMENT
 Revenues, Expenditures & Ending Net Position
 100 - St. Lights
 From 7/1/2023 Through 12/31/2023

| | <u>Year to Date</u> | <u>Prior Year Actual</u> | <u>Budget</u> | <u>Budget Variance</u> |
|-----------------------|---------------------|--------------------------|--------------------|------------------------|
| Expenditures | | | | |
| Expenditures | | | | |
| Utilities All | 12,266.18 | 11,559.90 | 29,613.00 | 17,346.82 |
| Postage | 0.00 | 290.00 | 0.00 | 0.00 |
| Legal Expense | 0.00 | 192.50 | 1,000.00 | 1,000.00 |
| Professional Services | 0.00 | 0.00 | 5,000.00 | 5,000.00 |
| Total Expenditures | <u>12,266.18</u> | <u>12,042.40</u> | <u>35,613.00</u> | <u>23,346.82</u> |
| Total Expenditures | <u>12,266.18</u> | <u>12,042.40</u> | <u>35,613.00</u> | <u>23,346.82</u> |
| Ending Net Position | <u>(12,266.18)</u> | <u>(12,042.40)</u> | <u>(35,613.00)</u> | <u>(23,346.82)</u> |

CHESTER PUBLIC UTILITY DISTRICT & FIRE DEPARTMENT

Revenues, Expenditures & Ending Net Position

200 - Water

From 7/1/2023 Through 12/31/2023

| | <u>Year to Date</u> | <u>Prior Year Actual</u> | <u>Budget</u> | <u>Budget Variance</u> |
|--------------------------------|---------------------|--------------------------|---------------|------------------------|
| Revenue | | | | |
| Service Charges | | | | |
| Grants | 13,850.00 | 0.00 | 0.00 | (13,850.00) |
| Other | 328,594.84 | 307,704.81 | 590,000.00 | 261,405.16 |
| Total Service Charges | 342,444.84 | 307,704.81 | 590,000.00 | 247,555.16 |
| Other Income | | | | |
| Property Taxes | 45,763.74 | 3,864.61 | 73,650.00 | 27,886.26 |
| Other Income, Strike Teams | 447.25 | 25,278.93 | 0.00 | (447.25) |
| Total Other Income | 46,210.99 | 29,143.54 | 73,650.00 | 27,439.01 |
| Total Revenue | 388,655.83 | 336,848.35 | 663,650.00 | 274,994.17 |
| Expenditures | | | | |
| Wages, Taxes, and Benefits | 147,411.55 | 142,051.92 | 201,351.00 | 53,939.45 |
| Expenditures | | | | |
| Supplies | 5,963.27 | 16,423.20 | 30,000.00 | 24,036.73 |
| Repairs | 5,955.80 | 2,569.43 | 35,000.00 | 29,044.20 |
| Maintenance | 295.80 | 288.43 | 7,500.00 | 7,204.20 |
| Engineering | 0.00 | 0.00 | 2,500.00 | 2,500.00 |
| Utilities All | 57,836.89 | 67,720.08 | 130,690.00 | 72,853.11 |
| Insurance | 10,905.00 | 9,614.50 | 24,500.00 | 13,595.00 |
| Office Expense | 0.00 | 1,269.93 | 0.00 | 0.00 |
| Grant Expenses-Collection Syst | 0.00 | 25,467.39 | 0.00 | 0.00 |
| Postage | 2,141.44 | 1,747.25 | 3,260.00 | 1,118.56 |
| Auto Expense | 4,376.24 | 7,389.33 | 12,500.00 | 8,123.76 |
| Equipment | 6,167.32 | 7,137.53 | 22,550.00 | 16,382.68 |
| Legal Expense | 35.00 | 3,014.09 | 5,000.00 | 4,965.00 |
| Professional Services | 31,103.65 | 39,605.38 | 108,545.00 | 77,441.35 |
| Dues & Fees | 3,000.45 | 992.54 | 10,000.00 | 6,999.55 |
| Training & Travel | 2,756.47 | 2,773.04 | 3,600.00 | 843.53 |
| Other Expenses | 0.00 | (556.34) | 0.00 | 0.00 |
| Interest Expense | 680.82 | 877.53 | 0.00 | (680.82) |
| Authorized Capital Expenditure | 0.00 | (3,147.00) | 50,000.00 | 50,000.00 |
| Total Expenditures | 131,218.15 | 183,186.31 | 445,645.00 | 314,426.85 |
| Total Expenditures | 278,629.70 | 325,238.23 | 646,996.00 | 368,366.30 |
| Interest Income | | | | |
| | 20.23 | 5.14 | 0.00 | (20.23) |
| Total Interest Income | 20.23 | 5.14 | 0.00 | (20.23) |
| Ending Net Position | 110,046.36 | 11,615.26 | 16,654.00 | (93,392.36) |

CHESTER PUBLIC UTILITY DISTRICT & FIRE DEPARTMENT

Revenues, Expenditures & Ending Net Position

300 - Sanitation

From 7/1/2023 Through 12/31/2023

| | <u>Year to Date</u> | <u>Prior Year Actual</u> | <u>Budget</u> | <u>Budget Variance</u> |
|--------------------------------|---------------------|--------------------------|---------------|------------------------|
| Revenue | | | | |
| Service Charges | | | | |
| Grants | 44,183.00 | 39,320.00 | 200,000.00 | 155,817.00 |
| Other | 284,651.62 | 282,372.77 | 550,000.00 | 265,348.38 |
| Total Service Charges | 328,834.62 | 321,692.77 | 750,000.00 | 421,165.38 |
| Other Income | | | | |
| Property Taxes | 51,592.00 | 5,238.83 | 105,000.00 | 53,408.00 |
| Other Income, Strike Teams | 8.00 | 27,802.86 | 0.00 | (8.00) |
| Total Other Income | 51,600.00 | 33,041.69 | 105,000.00 | 53,400.00 |
| Total Revenue | 380,434.62 | 354,734.46 | 855,000.00 | 474,565.38 |
| Expenditures | | | | |
| Wages, Taxes, and Benefits | 148,145.56 | 137,519.77 | 201,351.00 | 53,205.44 |
| Expenditures | | | | |
| Supplies | 15,746.29 | 16,770.46 | 40,000.00 | 24,253.71 |
| Repairs | 20,182.90 | 3,193.20 | 30,000.00 | 9,817.10 |
| Maintenance | 295.82 | 267.03 | 12,450.00 | 12,154.18 |
| Engineering | 382.50 | 0.00 | 5,000.00 | 4,617.50 |
| Utilities All | 39,095.24 | 18,736.06 | 59,860.00 | 20,764.76 |
| Insurance | 10,905.00 | 9,614.50 | 24,500.00 | 13,595.00 |
| Office Expense | 0.00 | 1,269.91 | 0.00 | 0.00 |
| Grant Expenses-Collection Syst | 25,727.24 | 39,616.25 | 200,000.00 | 174,272.76 |
| Postage | 1,822.21 | 1,720.11 | 3,200.00 | 1,377.79 |
| Auto Expense | 4,275.06 | 7,350.00 | 24,000.00 | 19,724.94 |
| Equipment | 3,560.64 | 27,793.18 | 30,000.00 | 26,439.36 |
| Legal Expense | 35.00 | 3,014.22 | 5,000.00 | 4,965.00 |
| Professional Services | 51,870.55 | 42,555.95 | 146,755.00 | 94,884.45 |
| Dues & Fees | 11,852.20 | 836.71 | 14,000.00 | 2,147.80 |
| Training & Travel | 1,183.27 | 1,366.46 | 3,600.00 | 2,416.73 |
| Other Expenses | 0.00 | (556.33) | 0.00 | 0.00 |
| Interest Expense | 680.83 | 877.53 | 0.00 | (680.83) |
| Authorized Capital Expenditure | 0.00 | 0.00 | 100,000.00 | 100,000.00 |
| Total Expenditures | 187,614.75 | 174,425.24 | 698,365.00 | 510,750.25 |
| Total Expenditures | 335,760.31 | 311,945.01 | 899,716.00 | 563,955.69 |
| Interest Income | | | | |
| Total Interest Income | 25,519.07 | 9,690.93 | 50,000.00 | 24,480.93 |
| Ending Net Position | 70,193.38 | 52,480.38 | 5,284.00 | (64,909.38) |

CHESTER PUBLIC UTILITY DISTRICT & FIRE DEPARTMENT

Revenues, Expenditures & Ending Net Position

46 - Fire

From 7/1/2023 Through 12/31/2023

| | <u>Year to Date</u> | <u>Prior Year Actual</u> | <u>Budget</u> | <u>Budget Variance</u> |
|------------------------------------|---------------------|--------------------------|-----------------------|------------------------|
| Revenue | | | | |
| Service Charges | | | | |
| Ambulance Revenue | 177,639.61 | 141,370.66 | 300,000.00 | 122,360.39 |
| Contract Revenue: Lassen, Sirke | 767,453.69 | 788,971.91 | 0.00 | (767,453.69) |
| Other | <u>8,324.63</u> | <u>9,322.24</u> | <u>135,000.00</u> | <u>126,675.37</u> |
| Total Service Charges | <u>953,417.93</u> | <u>939,664.81</u> | <u>435,000.00</u> | <u>(518,417.93)</u> |
| Other Income | | | | |
| Property Taxes | 112,955.03 | 9,290.72 | 195,000.00 | 82,044.97 |
| Other Income, Strike Teams | 26,894.59 | 88,673.41 | 34,000.00 | 7,105.41 |
| Facilities Revenue | <u>0.00</u> | <u>0.00</u> | <u>35,000.00</u> | <u>35,000.00</u> |
| Total Other Income | <u>139,849.62</u> | <u>97,964.13</u> | <u>264,000.00</u> | <u>124,150.38</u> |
| Total Revenue | <u>1,093,267.55</u> | <u>1,037,628.94</u> | <u>699,000.00</u> | <u>(394,267.55)</u> |
| Expenditures | | | | |
| Lassen Contract Expenditures | 48,494.66 | 268,080.84 | 15,000.00 | (33,494.66) |
| Wages, Taxes, and Benefits | 841,913.04 | 884,904.84 | 1,488,740.00 | 646,826.96 |
| Expenditures | | | | |
| Supplies | 3,710.18 | 8,138.12 | 25,000.00 | 21,289.82 |
| Repairs | 2,136.51 | 2,534.22 | 5,000.00 | 2,863.49 |
| Maintenance | 266.67 | 1,075.85 | 10,000.00 | 9,733.33 |
| Services | 2,235.15 | 0.00 | 0.00 | (2,235.15) |
| Utilities All | 8,037.68 | 11,978.02 | 31,210.00 | 23,172.32 |
| Ambulance Expense | 22,341.45 | 5,081.91 | 15,000.00 | (7,341.45) |
| Insurance | 22,189.79 | 40,176.35 | 102,000.00 | 79,810.21 |
| Office Expense | 0.00 | (767.52) | 0.00 | 0.00 |
| Grant Expenses-Collection Syst | 0.00 | 112,999.24 | 0.00 | 0.00 |
| Postage | 264.41 | 323.91 | 1,200.00 | 935.59 |
| Auto Expense | 22,575.11 | 27,296.47 | 45,000.00 | 22,424.89 |
| Equipment | 7,341.20 | 5,843.97 | 65,000.00 | 57,658.80 |
| Legal Expense | 2,327.50 | 22,933.88 | 10,000.00 | 7,672.50 |
| Professional Services | 39,693.48 | 71,281.77 | 129,160.00 | 89,466.52 |
| Dues & Fees | 1,161.84 | 9,649.16 | 4,000.00 | 2,838.16 |
| Training & Travel | 3,973.96 | 8,237.33 | 42,900.00 | 38,926.04 |
| Other Expenses | 0.00 | (1,082.00) | 0.00 | 0.00 |
| InterFund Transfer Out | 0.00 | 3,760,000.00 | 0.00 | 0.00 |
| InterFund Transfer In | <u>0.00</u> | <u>(3,760,000.00)</u> | <u>0.00</u> | <u>0.00</u> |
| Total Expenditures | <u>138,254.93</u> | <u>325,700.68</u> | <u>485,470.00</u> | <u>347,215.07</u> |
| Total Expenditures | <u>1,028,662.63</u> | <u>1,478,686.36</u> | <u>1,989,210.00</u> | <u>960,547.37</u> |
| Ending Net Position | <u>64,604.92</u> | <u>(441,057.42)</u> | <u>(1,290,210.00)</u> | <u>(1,354,814.92)</u> |

CHESTER PUBLIC UTILITY DISTRICT & FIRE DEPARTMENT

Statement of Revenues, Expenditures & Ending Net Position

From 7/1/2023 Through 12/31/2023

| | <u>St. Lights</u> | <u>Water</u> | <u>Sanitation</u> | <u>Fire</u> | <u>Total</u> |
|------------------------------|--------------------|-------------------|-------------------|---------------------|---------------------|
| Revenue | | | | | |
| Ambulance Revenue | 0.00 | 0.00 | 0.00 | 177,639.61 | 177,639.61 |
| Lassen Contract Reve... | 0.00 | 0.00 | 0.00 | 767,453.69 | 767,453.69 |
| Service Charges | 0.00 | 342,444.84 | 328,834.62 | 8,324.63 | 679,604.09 |
| Other Income | 0.00 | 46,210.99 | 51,600.00 | 139,849.62 | 237,660.61 |
| Total Revenue | <u>0.00</u> | <u>388,655.83</u> | <u>380,434.62</u> | <u>1,093,267.55</u> | <u>1,862,358.00</u> |
| Expenditures | | | | | |
| Lassen Contract Expe... | 0.00 | 0.00 | 0.00 | 48,494.66 | 48,494.66 |
| Wages, Taxes & Benef... | 0.00 | 147,411.55 | 148,145.56 | 841,913.04 | 1,137,470.15 |
| Expenditures | | | | | |
| Supplies | 0.00 | 5,963.27 | 15,746.29 | 3,710.18 | 25,419.74 |
| Repairs | 0.00 | 5,955.80 | 20,182.90 | 2,136.51 | 28,275.21 |
| Maintenance | 0.00 | 295.80 | 295.82 | 266.67 | 858.29 |
| Services | 0.00 | 0.00 | 0.00 | 2,235.15 | 2,235.15 |
| Engineering | 0.00 | 0.00 | 382.50 | 0.00 | 382.50 |
| Utilities All | 12,266.18 | 57,836.89 | 39,095.24 | 8,037.68 | 117,235.99 |
| Ambulance Expense | 0.00 | 0.00 | 0.00 | 22,341.45 | 22,341.45 |
| Insurance | 0.00 | 10,905.00 | 10,905.00 | 22,189.79 | 43,999.79 |
| Grant Expenses-Col... | 0.00 | 0.00 | 25,727.24 | 0.00 | 25,727.24 |
| Postage | 0.00 | 2,141.44 | 1,822.21 | 264.41 | 4,228.06 |
| Auto Expense | 0.00 | 4,376.24 | 4,275.06 | 22,575.11 | 31,226.41 |
| Equipment | 0.00 | 6,167.32 | 3,560.64 | 7,341.20 | 17,069.16 |
| Legal Expense | 0.00 | 35.00 | 35.00 | 2,327.50 | 2,397.50 |
| Professional Services | 0.00 | 31,103.65 | 51,870.55 | 39,693.48 | 122,667.68 |
| Dues & Fees | 0.00 | 3,000.45 | 11,852.20 | 1,161.84 | 16,014.49 |
| Training & Travel | 0.00 | 2,756.47 | 1,183.27 | 3,973.96 | 7,913.70 |
| Interest Expense | 0.00 | 680.82 | 680.83 | 0.00 | 1,361.65 |
| Total Expenditures | <u>12,266.18</u> | <u>131,218.15</u> | <u>187,614.75</u> | <u>138,254.93</u> | <u>469,354.01</u> |
| Total Expenditures | <u>12,266.18</u> | <u>278,629.70</u> | <u>335,760.31</u> | <u>1,028,662.63</u> | <u>1,655,318.82</u> |
| Other Sources | | | | | |
| Interest Income | | | | | |
| Interest Income | 0.00 | 0.00 | 25,512.25 | 0.00 | 25,512.25 |
| Interest L.A.I.F. | 0.00 | 20.23 | 6.82 | 0.00 | 27.05 |
| Total Interest Income | <u>0.00</u> | <u>20.23</u> | <u>25,519.07</u> | <u>0.00</u> | <u>25,539.30</u> |
| Total Other Sources | <u>0.00</u> | <u>20.23</u> | <u>25,519.07</u> | <u>0.00</u> | <u>25,539.30</u> |
| Ending Net Position | <u>(12,266.18)</u> | <u>110,046.36</u> | <u>70,193.38</u> | <u>64,604.92</u> | <u>232,578.48</u> |

CHESTER PUBLIC UTILITY DISTRICT & FIRE DEPARTMENT

Checks/Vouchers - checks this month

11010 - Checking-Plumas 403

| Check Nu... | Check Date | Payee | Source | Cl... | Check Amount | Document Description |
|---------------|------------|-----------------------------|---------|-------|--------------|---|
| 11051 | 12/4/2023 | | Empl... | CL | 6,524.96 | Employee: Pay Date: 12/4/2023 |
| 11052 | 12/4/2023 | | Empl... | CL | 17,759.16 | Employee: Pay Date: 12/4/2023 |
| 11053 | 12/22/2023 | | Empl... | OS | 2,604.41 | Employee: ; Pay Date: 12/22/2023 |
| 11072 | 12/8/2023 | WITTMAN ENTERPRIS... | Vendor | CL | 480.00 | INV#231107 Nov billing |
| 11073 | 12/8/2023 | Regional Gov. Services | Vendor | CL | 6,201.10 | INV#15817 October services |
| 11074 | 12/8/2023 | Patrick H Tyana-MCP-T... | Vendor | CL | 570.00 | INV#MCP11302023 |
| 11075 | 12/8/2023 | Santos Excavating, INC. | Vendor | CL | 1,000.00 | Hydrant meter security depsit refund |
| 11076 | 12/8/2023 | WESTERN NEVADA SU... | Vendor | CL | 229.58 | INV#11051113 & 11051098 |
| 11077 | 12/8/2023 | AIC Electric | Vendor | CL | 1,089.79 | INV#AI231107 FR Dr lift station |
| 11078 | 12/8/2023 | Dustin's | Vendor | CL | 392.23 | INV#488, 450 & 467 |
| 11079 | 12/8/2023 | MARY CHEEK | Vendor | CL | 1,625.00 | INV#7682 & 7706 |
| 11080 | 12/8/2023 | SWRCB FEES | Vendor | CL | 8,318.00 | Annual Permit fees - INV#WD-0233942 STP |
| 11081 | 12/12/2023 | ED STAUB & SON | Vendor | CL | 706.74 | INV#198833 |
| 11082 | 12/12/2023 | Hunt Propane | Vendor | CL | 426.59 | INV#964805 |
| 11083 | 12/12/2023 | WASTE MANAGEMENT | Vendor | CL | 213.95 | INV#0029076-0539-4, 28993-539-1 & 29016-0539-0 |
| 11084 | 12/12/2023 | Peterson Cat | Vendor | CL | 3,112.28 | INV#140722 |
| 11085 | 12/12/2023 | FGL | Vendor | CL | 10,458.00 | 11/30/2023 statement date |
| 11086 | 12/12/2023 | PLUMAS TIRE | Vendor | CL | 1,169.49 | INV#88388 2017 Ford tires |
| 11087 | 12/12/2023 | FLANIGAN-LEAVITT IN... | Vendor | CL | 10,905.00 | Premium installment - APJAU00352-01 & APJMP00352-01 |
| 11088 | 12/12/2023 | AIRGAS | Vendor | CL | 620.51 | INV# 5504235470 |
| 11089 | 12/12/2023 | PACIFIC GAS AND ELE... | Vendor | CL | 16,192.91 | 11/29/2023 statement date |
| 11090 | 12/19/2023 | AFLAC | Vendor | OS | 612.16 | December dues Inv#240374 |
| 11091 | 12/19/2023 | Prof. Fire Fighters of C... | Vendor | OS | 1,200.00 | 12/8 and 12/22/2023 paydate |
| 11092 | 12/19/2023 | Stationary Engineers L... | Vendor | CL | 250.31 | December 2023 dues |
| 11093 | 12/19/2023 | Regional Gov. Services | Vendor | CL | 3,052.40 | Inv#16008 November services |
| 11094 | 12/19/2023 | FRONTIER | Vendor | CL | 632.94 | Statement date 12/5/2023 |
| 11095 | 12/19/2023 | AIRGAS | Vendor | CL | 1,243.53 | Inv#9144549338 oxygen |
| 11096 | 12/19/2023 | ART THARPE | Vendor | OS | 795.39 | CSDA conference- reimburse |
| 11097 | 12/19/2023 | Hunt Propane | Vendor | CL | 488.86 | IV# 965418 & 966295 |
| 11098 | 12/19/2023 | Department of Justice ... | Vendor | CL | 32.00 | Inv#688683 |
| 11099 | 12/19/2023 | SWRCB FEES | Vendor | CL | 293.00 | INV#WD-0233756 Discharge CS |
| 11100 | 12/19/2023 | STAPLES | Vendor | CL | 107.61 | Order#7621825922 |
| 11101 | 12/19/2023 | SECTARIS PARTNERS L... | Vendor | CL | 8,000.00 | INV#3043 |
| 11102 | 12/19/2023 | WESTERN NEVADA SU... | Vendor | CL | 471.60 | INV#11051100 |
| 11108 | 12/28/2023 | US POSTMASTER | Vendor | OS | 538.05 | December 2023 water/sewer bills |
| 12-22-23 E... | 12/21/2023 | EDD | Vendor | CL | 0.00 | 12/22/2023 paydate - Payroll Taxes |
| 12-23-202... | 12/21/2023 | United States Treasury | Vendor | CL | 0.00 | 12/22/2023 paydate - Payroll Taxes |
| 12-30 457 | 12/30/2023 | CalPERS Supplemental ... | Vendor | OS | 1,317.29 | 457 contributions |
| 12-30 PERS | 12/30/2023 | PUBLIC EMPLOYEES' R... | Vendor | OS | 5,682.24 | PERS payables |
| 12-4-23 EDD | 12/7/2023 | EDD | Vendor | CL | 3,564.74 | Payroll taxes pay date 12/4/2023 |

CHESTER PUBLIC UTILITY DISTRICT & FIRE DEPARTMENT

Checks/Vouchers - checks this month

11010 - Checking-Plumas 403

| Check Nu... | Check Date | Payee | Source | Cl... | Check Amount | Document Description |
|--------------------------------------|------------|---------------------------|---------|-------|--------------|--|
| 12-4-23 IRS | 12/7/2023 | United States Treasury | Vendor | CL | 7,977.13 | Payroll taxes 12/4/23 paydate IRS |
| 12-8-23 457 | 12/13/2023 | CalPERS Supplemental ... | Vendor | CL | 1,396.51 | PERS 457 contributions |
| 12-8-23 PE... | 12/13/2023 | PUBLIC EMPLOYEES' R... | Vendor | CL | 11,611.82 | PERS contributions 12/8/2023 |
| 12/2023 WC | 12/29/2023 | State Compensation In... | Vendor | OS | 0.00 | Dec 2023 workers comp |
| 12/22 EDD | 12/29/2023 | EDD | Vendor | CL | 1,582.19 | 12/23/2023 payroll Taxes - EDD |
| 12/22/202... | 12/29/2023 | United States Treasury | Vendor | CL | 13,818.83 | payroll Taxes 12/22/2023 IRS |
| 12/22/23 4... | 12/27/2023 | CalPERS Supplemental ... | Vendor | CL | 1,323.44 | 12/22/23 paydate- 457 contributions |
| 12/22/23 P... | 12/27/2023 | PUBLIC EMPLOYEES' R... | Vendor | CL | 7,617.62 | 12/22/23 paydate - PERS contributions |
| 12/27/202... | 12/29/2023 | EDD | Vendor | OS | 21.11 | 12/27/2023 payroll Taxes - EDD |
| 12/27/23 P... | 12/29/2023 | United States Treasury | Vendor | OS | 389.84 | 12/27/2023 payroll taxes IRS |
| 12/8/23 edd | 12/7/2023 | EDD | Vendor | CL | 4,064.47 | Payroll taxes pay date 12/8/2023 EDD |
| 12/8/23 IRS | 12/7/2023 | United States Treasury | Vendor | CL | 20,097.77 | Payroll taxes |
| 262 | 12/8/2023 | Bi-Weekly Pay,end Sat,... | Payr... | CL | 36,711.80 | Group: BiWeekly; Pay Date: 12/8/2023 |
| dd-395 | 12/22/2023 | | Empl... | CL | 1,607.90 | Employee: Pay Date: 12/22/2023 |
| dd-396 | 12/22/2023 | | Empl... | CL | 2,007.86 | Employee: Pay Date: 12/22/2023 |
| dd-397 | 12/22/2023 | | Empl... | CL | 1,590.26 | Employee: Pay Date: 12/22/2023 |
| dd-398 | 12/22/2023 | | Empl... | CL | 2,150.96 | Employee: Pay Date: 12/22/2023 |
| dd-399 | 12/22/2023 | | Empl... | CL | 370.38 | Employee: Pay Date: 12/22/2023 |
| dd-400 | 12/22/2023 | | Empl... | CL | 3,042.51 | Employee: ; Pay Date: 12/22/2023 |
| dd-401 | 12/22/2023 | | Empl... | CL | 1,586.83 | Employee: ; Pay Date: 12/22/2023 |
| dd-402 | 12/22/2023 | | Empl... | CL | 1,930.40 | Employee: ; Pay Date: 12/22/2023 |
| dd-403 | 12/22/2023 | | Empl... | CL | 1,438.00 | Employee: ay Date: 12/22/2023 |
| dd-404 | 12/22/2023 | | Empl... | CL | 1,765.11 | Employee: Pay Date: 12/22/2023 |
| dd-405 | 12/22/2023 | | Empl... | CL | 1,212.07 | Employee: Pay Date: 12/22/2023 |
| dd-406 | 12/22/2023 | | Empl... | CL | 1,806.00 | Employee: Pay Date: 12/22/2023 |
| dd-407 | 12/22/2023 | | Empl... | CL | 26,138.90 | Employee: Pay Date: 12/22/2023 |
| dd-408 | 12/27/2023 | | Empl... | CL | 623.03 | Employee: Pay Date: 12/27/2023 |
| Dec 23 He... | 12/8/2023 | PUBLIC EMPLOYEES' R... | Vendor | CL | 21,845.70 | Dec 2023 health premiums |
| Fair plan | 12/7/2023 | CALIFORNIA FAIR PLAN | Vendor | CL | 3,219.38 | instalment payment |
| Nov WC | 12/7/2023 | State Compensation In... | Vendor | CL | 3,686.82 | Nov WC prem |
| Total 11010 - Checking-Plumas 403 | | | | | 301,536.38 | |

CHESTER PUBLIC UTILITY DISTRICT & FIRE DEPARTMENT

Deposits - Deposits this month

| <u>Deposit N...</u> | <u>Document N...</u> | <u>Document...</u> | <u>Customer ID</u> | <u>Document A...</u> | <u>Document Description</u> |
|---------------------|----------------------|--------------------|--------------------|----------------------|-----------------------------|
| 1-9 | 12-1-20213A | 12/1/2023 | Ambulance Medical | 10,060.11 | ambulance billing |
| 20064 | 12-1-2023B | 12/1/2023 | WS water sewer AR | 694.40 | psn |
| 11 | 12-4-2023E | 12/4/2023 | Ambulance Medical | 235.55 | BS ach |
| 20065 | 12-4-2023A | 12/4/2023 | WS water sewer AR | 4,246.88 | checks |
| 20067 | 12-4-2023B_d | 12/4/2023 | WS water sewer AR | 3,045.62 | PSNx3 |
| 20068 | 12-5-2023A | 12/5/2023 | WS water sewer AR | 663.64 | PSN |
| 20069 | 12-5-2023B | 12/5/2023 | WS water sewer AR | 1,265.98 | cash |
| 20070 | 12-5-2023C | 12/5/2023 | WS water sewer AR | 1,930.61 | checks |
| 44-46 | 12-5-2023D | 12/5/2023 | Ambulance Medical | 1,258.39 | Noridian |
| 10 | 12-6-2023A | 12/6/2023 | Lassen | 45,021.27 | SMith River - Palm |
| 20073 | 12-6-2023B | 12/6/2023 | WS water sewer AR | 318.61 | PSN |
| 12 | 12-7-2023B | 12/7/2023 | Ambulance Medical | 2,795.58 | UHC ach |
| 20074 | 12-7-2023A | 12/7/2023 | WS water sewer AR | 160.49 | PSN |
| 20076 | 12-7-2023C | 12/7/2023 | WS water sewer AR | 686.69 | cash |
| 20077 | 12-7-2023D | 12/7/2023 | WS water sewer AR | 3,760.83 | Checks |
| 13 | 12-8-2023A | 12/8/2023 | Fire | 58,033.00 | SWRCB WWTP grant |
| 14-17 | 12-8-2023C | 12/8/2023 | Ambulance Medical | 759.79 | Ambulance billing |
| 20079 | 12-8-2023B | 12/8/2023 | WS water sewer AR | 1,781.33 | checks |
| 20080 | 12-8-2023D | 12/8/2023 | WS water sewer AR | 596.10 | PSN |
| 200082 | 12-11-2023B... | 12/11/2023 | WS water sewer AR | 8,399.77 | PSNx3 |
| 20081 | 12-11-2023A | 12/11/2023 | WS water sewer AR | 2,507.87 | checks |
| 18 | 12-12-2023A | 12/12/2023 | Lassen | 43,316.39 | SRF Lightning _Trussel |
| 19-20 | 12-12-2023C | 12/12/2023 | Ambulance Medical | 1,063.53 | Noridian |
| 20084 | 12-12-2023B | 12/12/2023 | WS water sewer AR | 2,027.56 | PSN |
| 20085 | 12-13-2023A | 12/13/2023 | WS water sewer AR | 5,165.85 | checks |
| 20086 | 12-13-2023B | 12/13/2023 | WS water sewer AR | 531.46 | PSN |
| 20087 | 12-14-2023A | 12/14/2023 | WS water sewer AR | 1,758.22 | PSN |
| 20088 | 12-14-2023B | 12/14/2023 | WS water sewer AR | 235.46 | Holiday |
| 20089 | 12-15-2023A | 12/15/2023 | WS water sewer AR | 1,107.36 | PSN |
| 20090 | 12-15-2023B | 12/15/2023 | WS water sewer AR | 1,520.27 | cash |
| 21-27 | 12-15-2023D | 12/15/2023 | Ambulance Medical | 17,770.98 | Ambulance billing |
| 28 | 12-15-2023E | 12/15/2023 | Fire | 519.27 | EDD refund |
| 20091 | 12-15-2023C | 12/18/2023 | WS water sewer AR | 3,956.90 | checks |
| 20094 | 12-18-2023C-E | 12/18/2023 | WS water sewer AR | 2,903.40 | psnx3 |
| 29 | 12-18-2023C | 12/18/2023 | Fire | 25.23 | Staples refund |
| 30 | 12-18-2023B | 12/18/2023 | Fire | 120.00 | Digital Path - hangar rent |
| 31-32 | 12-18-2023F | 12/18/2023 | Ambulance Medical | 271.32 | BS Ach |
| 33 | 12-18-2023G | 12/18/2023 | Ambulance Medical | 6.69 | Medi-cal Ach |
| 20095 | 12-19-2023A | 12/19/2023 | WS water sewer AR | 4,803.94 | checks |
| 20096 | 12-19-2023B | 12/19/2023 | WS water sewer AR | 2,364.02 | PSN |
| 34 | 12-19-2023C | 12/19/2023 | Ambulance Medical | 1,233.27 | nordian |
| 20097 | 12-20-2023A | 12/20/2023 | WS water sewer AR | 737.51 | PSN |
| 20098 | 12-21-2023A | 12/21/2023 | WS water sewer AR | 551.41 | checks |
| 20099 | 12-21-2023B | 12/21/2023 | WS water sewer AR | 476.00 | cash |
| 20101 | 12-21-2023C | 12/21/2023 | WS water sewer AR | 65.54 | PSN |
| 20102 | 12-22-2023A | 12/22/2023 | WS water sewer AR | 459.78 | PSN |
| 20103 | 12-26-2023B | 12/26/2023 | WS water sewer AR | 4,766.00 | checks |
| 20103 | 12-26-2023C | 12/26/2023 | WS water sewer AR | 6,620.28 | PCCD |
| 20105 | 12-26-2023D... | 12/26/2023 | WS water sewer AR | 7,565.32 | PSNx4 |
| 35 | 12-26-2023A | 12/26/2023 | Fire | 350.00 | Seneca 198/ bay rent |
| 37 | 12-26-2023H | 12/26/2023 | Ambulance Medical | 6.39 | medi-cal ach |
| 20106 | 12-27-2023B | 12/27/2023 | WS water sewer AR | 1,120.33 | PSN |
| 36 | 12-27-2023A | 12/27/2023 | Lassen | 12,066.81 | Reniff, T F0908 |
| 20107 | 12-28-2023A | 12/28/2023 | WS water sewer AR | 1,092.95 | PSN |
| 20108 | 12-28-2023C | 12/28/2023 | WS water sewer AR | 6,145.99 | checks |
| 20109 | 12-28-2023D | 12/28/2023 | WS water sewer AR | 466.98 | cash |
| 38 | 12-28-2023B | 12/28/2023 | Ambulance Medical | 765.43 | UHC ach |

CHESTER PUBLIC UTILITY DISTRICT & FIRE DEPARTMENT

Deposits - Deposits this month

| <u>Deposit N...</u> | <u>Document N...</u> | <u>Document...</u> | <u>Customer ID</u> | <u>Document A...</u> | <u>Document Description</u> |
|---------------------|----------------------|--------------------|--------------------|----------------------|-----------------------------|
| 20110 | 12-29-2023A | 12/29/2023 | WS water sewer AR | 1,584.63 | PSN |
| 39 | 12-29-2023B | 12/29/2023 | Ambulance Medical | 1,053.30 | medi-cal ach |
| 40-43 | 12-29-2023C | 12/29/2023 | Ambulance Medical | <u>2,955.62</u> | AmbulaNCE BILLING |
| Report Total | | | | <u>287,773.90</u> | |

MEETING DATE: January 23, 2024

FROM: General Manager Adam Cox

RE: General Manager Report

BACKGROUND:

The GM will provide a report to the Board.

EXECUTIVE SUMMARY:

RECOMMENDATION:

FISCAL IMPACT:

MEETING DATE: January 23, 2024

FROM: Fire Chief Matthew Balzarini

RE: Fire Chief Report

BACKGROUND:

Please see the attached report provided by Chief Balzarini.

EXECUTIVE SUMMARY:

RECOMMENDATION:

FISCAL IMPACT:

ATTACHMENTS:

- A. JAN 2024 FIRE CHIEF REPORT



Chester Fire Department Update
January 2024

History

- 2004 = Chester Fire Protection District Measure A
- 2005 = Chester FPD assumed control of the ambulance with high reimbursements
- 2007 = Incident Management Team Program started
- 2009 = Chester FPD merged with CPUD and became Chester Fire Department
- 2010 = Affordable Health Care Act – reimbursements would diminish to 25%
- 2015 = California Fire Assistance Agreement established
- 2022 & 2023 = low wildfire deployments

Current Budget
Full-Time Paid

| Revenue | |
|--------------------------------|-----------|
| Ad valorem property taxes | \$195,000 |
| Existing parcel tax assessment | \$135,000 |
| EMS billing revenue | \$300,000 |
| Other | \$69,000 |
| | \$699,000 |


| Expenses | |
|--|-------------|
| Wages, taxes, benefits, insurance, retirement | \$1,487,000 |
| Supplies, utilities, repairs, services, training | \$275,000 |
| Vehicle maintenance, repairs, fuel | \$125,000 |
| Liability Insurance | \$102,000 |
| | \$1,989,000 |

Current
Operational
Staffing

- **“A” Shift – (1) Captain
~~(1) Firefighter Paramedic~~**
- **“B” Shift – (1) Firefighter / EMT**
- **“C” Shift – (1) Captain
(1) Firefighter Paramedic**
- **1 employee on leave**

December 2023 Daily Staffing

- **Dual ALS (with paramedic) = 20 days**
- **Dual BLS (no paramedic) = 7 days**
- **Single BLS (no paramedic) = 4 days**

A red speech bubble graphic with a white outline, containing the text 'Department Status:'. The bubble has a tail pointing downwards and to the right.

Department Status:

- **CFD Ambulance ceased operations
1/1/24 at 0800 hours.**
- **Transition to Volunteer Department
2/28/24 at 0800 hours.**

Volunteer Model

- **1 Full Time Position to manage the day-to-day operations and serve as the training officer for the department**
- **Part Time Fire Chief for admin duties, oversight, budget, Teams coordination**
- **Reserve Firefighters – from outside the area, certified Firefighter I, will work in the firehouse for a shift and respond to incidents.**
- **Volunteer Firefighters – Local, will train to the Firefighter I level and then respond to the station from home to staff apparatus and respond to incidents.**

Tax Assessment

- Election in May to determine our future
- Return to a full-time paid department
- Maintain a volunteer department
- Cease all operations within a year if no additional revenue is received
- Waiting on BOS approval for ballot measure
- Still owe sewer 1.5 million

MEETING DATE: January 23, 2024

FROM: Utility Operations Manager Allan Homme

RE: Utility Operations Report

BACKGROUND:

This is a regular update from the Utility Operations Manager.

EXECUTIVE SUMMARY:

1. Operator Certifications & Training update
 2. 4th Ave Lift Station: Check Valve Issues
 3. Feather River Lift Station: Panel Issues
 4. Vision Lake Lift Station: Wind damage to the roof
 5. Backhoe: Wheel Hub Issues - \$16,000 to \$20,000 parts and labor
 6. Sewer main issue: 1st and Cedar.
-

RECOMMENDATION:

FISCAL IMPACT:

MEETING DATE: January 23, 2024

FROM: General Manager Adam Cox

RE: Appointment of Tax Measure Advisory Committee Members

BACKGROUND:

The District has solicited the public to find volunteers for the Tax Measure Advisory Committee.

EXECUTIVE SUMMARY:

It is anticipated that the Tax Measure Advisory Committee will use the knowledge and community ties of its members to help educate the public on the facts of the tax measures on the May 7, 2024 special election ballot.

RECOMMENDATION:

It is recommended that the Board review letters of interest and appoint individuals to the Tax Measure Advisory Committee.

FISCAL IMPACT:

MEETING DATE: January 23, 2024

FROM: Fire Chief Matthew Balzarini

RE: Surplus of Equipment

BACKGROUND:

Board Policy 3080 ("Disposal of Surplus Property Policy") allows for the disposition of surplus property.

EXECUTIVE SUMMARY:

Per BP 3080, the General Manager must notify the Board anytime property is deemed to be surplus.

Currently the Fire Department is in possession of two pieces of equipment that have been deemed surplus and will be disposed of per policy.

Engine 7251, a 1992 type III International, is inoperative. There are transmission issues, new batteries are needed, and the engine is not safe. I have worked with our mechanic who determined that the value of the rig is less than the cost to repair it. The Department will solicit buyers and then scrap it if no buyers are found.

The blower for the Department's John Deere tractor is currently at a Deere repair shop. It was towed there for repairs however the shop has reported that those repairs will cost more than to simply replace the blower. The Department will ask the repair shop to dispose of the blower.

RECOMMENDATION:

This is an information item.

FISCAL IMPACT:
