

Matthew D. Balzarini
Chief of Department



Adam Cox
Chester Public Utility Dist.
General Manager

To: Board of Directors
From: Chief Balzarini
Re: June 27, 2023, Agenda Item 11 –
Cal-OES Salary Survey/Admin. Rate Resolution #429

Background: Annually the fire department is required submit a cost allocation plan to the California Office of Emergency Services (Cal-OES) with a resolution from the Board of Directors.

Department: Fire Department

Discussion: As part of the cost reimbursement process with Cal-OES, fire departments are required to submit a cost allocation plan, in resolution form, approved by the Board of Directors. This is done on an annual basis.

Financial Impact: At the conclusion of this process the department will receive reimbursement for suppression and/or Incident Management Support Division members and recover administrative costs for responses within the parameters of the California Fire Assistance Agreement (CFAA). This is a financial benefit to the department.

Recommendation: Recommend approval of the cost allocation plan, resolution #429.

Supporting Documents: Resolution #429 and the cost allocation plan.

Chester Fire Department
P.O. Box 177
Chester, CA 96020
(530) 258-3456

RESOLUTION #429

**CHESTER PUBLIC UTILITY DISTRICT
CHESTER FIRE DEPARTMENT**

Certification of Cost Allocation Plan

WHEREAS this resolution is to certify that the board of Directors of the Chester Public Utility District / Chester Fire Department have reviewed the cost allocation plan submitted herewith and to the best of our knowledge and belief it is true and correct;

AND all costs included in this proposal (June 27, 2023) to establish cost allocations or billings for July 1, 2023, through June 30, 2024 are allowable in accordance with the requirements of 2 CFR Part 225, Cost Principals for State, Local and Tribal Governments (OMB circular A-47), and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan,

AND all costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently,

NOW, THEREFORE, I, Steve Voboril, Chairman of the Board of Directors of the Chester Public Utility District / Chester Fire Department by the virtue of the authority vested in me by the Constitution and the Laws of the State of California do hereby certify the attached Cost Allocation Plan dated June 27, 2023, is true and correct.

Passed and adopted by the Board of Directors of the Chester Public Utility District, at a meeting of said Board held on the 27th day of June 2024 by the following vote:

AYE:

NAY:

ABSENT:

Attest: _____

Cheryl E. Johnson, Clerk to the Board

Steve Voboril
Chairman, Board of Directors