Minutes of Special Meeting: December 4, 2018 at 3:00pm. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

Directors Present: Wes Scott, Steve Voboril, Brian Layne, Ben Thompson and Steve Trotter.
Directors Absent: none
Guests Present: none
Staff Present: 6 CPUD/CFD employees and volunteers.

1. **Call to Order:** Director Scott called the meeting to order at 3:00pm.
   A. Director Scott led the Pledge of Allegiance.
   B. Agenda approval: Director Thompson made the motion to approve the agenda with no changes. Director Layne seconded the motion. All in favor, motion carried.

2. **Auditor Bid Acceptance:** GM Motzkus stated that we gave the job to Bob Johnson, CPA, as he was the lowest bidder. He has no time to complete the audit, and has backed out. He will not charge us for his time served so far.
   Dennis Cooper Associates bid came in at 17500.00, second lowest. This is for the first year with multiyear contract options. This goes up 3% every year, which is standard. GM Motzkus recommend to the board that we ask Dennis Cooper Assoc. to take on our audit as a single year contract for starters. Director Trotter made a motion accept Dennis Cooper's Bid to complete the FY 17-18 Audit. Director Layne seconded the motion. All in favor, motion carried.

3. **Public Comment: Agenda Items**: none

   Chief Waterman had a few statements: Christmas Party Reminder, Dec. 9th at 6pm. He is working on the contract for having Cal-Fire rent our upstairs and bay space starting in the Spring. He will bring this before the board formally soon. Harris is injured, will be working light duty for a while. USFS team selections will have a different process this year.
   GM Motzkus stated that the Office will be closed tomorrow as a Day of Mourning for the loss of Former President Bush, per President Trump.

   Director Scott adjourned the meeting at 3:11pm.
   Cheryl E. Johnson, Clerk to the Board
   Approval of Minutes_____

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