

Chester Public Utility District
PO Box 503
251 Chester Airport Rd.
Chester, Ca. 96020
530-258-2171

Minutes of Regular Meeting: August 18 2020 at 3:00pm. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

Directors Present: Steve Graffweg, Steve Voboril, Steve Trotter, Joe Waterman and Royce Raker

Directors Absent: none

Guests Present: Cody Conway, Interwest Insurance Rep.

Staff Present: 6 CPUD/CFD employees and volunteers, (none by conference call)

1. **Call to Order:** Director Trotter called the meeting to order at 3:00pm.
 - a. Pledge led by Director Trotter
 - b. Agenda Approval: Director Waterman made a motion to accept the agenda. Director Voboril seconded the motion. All in favor, agenda approved.

2. **Consent Calendar:**
 - June 16, 2020 Regular Minutes
 - June 23, 2020 2:pm Special Minutes
 - June 23, 2020 3pm Special Minutes
 - June 30,2020 Special Minutes
 - July 28,2020 Special Minutes
 - August 4, 2020 10am Workshop Special Minutes
 - August 4, 2020 3pm Special Minutes
 - August 11, 2020 Workshop Continued Special Minutes
 - June and July 2020 Financials
 - General Manager/Emergency Services Report
 - Lead Supervisor Report

With little discussion, Director Waterman made a motion to accept all the Consent Agenda Items. Director Voboril seconded the motion. All in favor, motion carried.

3. **Public Comment: Non-Agenda Items:** Cheryl referenced the packet explaining the 1.4 million that was in question from the workshop. Director Trotter directed the Finance Committee to go over them.

4. **Public Comment: Agenda Items:** none.

5. **Finance Committee Update:** Director Waterman stated that the Committee would like to recommend that the water rates not be increased this 20-21 Fiscal Year. Director Voboril made a motion to accept the recommendation to not raise water rates. Director Raker seconded the motion. All in favor, motion carried.

6. **Personnel Committee:** Director Trotter explained that the committee met with Chief Layne and went over the General Manager Job Description, Announcement, and the Goals and Objectives. No action.

7. **Fire Income Ad Hoc Committee: (Exhibit A)** Director Waterman explained that annexing in a NORCAL Ambulance territory would only take roughly 4 months, which LafCo suggests. Trying for an Ambulance District would take roughly over 1 ½ years. We need around \$300.00 per

parcel even with the new territory integrated. He still wants to look at cost reductions. Mr. Settlemire is getting back to him regarding the costs to involve surrounding areas in the Special Election. Director Raker stated that the Committee should also get with the CEO of Seneca Hospital. He also recommended that Public Education be an important step taken in the process. Director Waterman stated that the timeline would also involve forming a citizens group. No action.

8. **198 Main St. Lease Agreement Ad Hoc Committee Update:** Director Voboril stated he has left messages for Mr. Foos over a week ago, with no response. Director Waterman stated that Mr. Foos would like to purchase the property and has ordered an inspection. Director Voboril's recommendation to the board, as a motion, is that a registered letter be sent asking him to be present at the next board meeting with his decision. Director Raker seconded the recommendation and the motion. All in favor, motion carried.
9. **Adopt 2020-2021 Budget: Public Hearing:** *Director Trotter opened the Public Hearing at 3:33pm.* Director Waterman stated that the Finance Committee will be looking at the quarterlies this year. Everyone agreed that the Budget Workshop was beneficial in many ways for the compiling of the budget. After more brief discussion, and no comments from the public, Director Trotter closed the public hearing at 3:50pm. Director Waterman made a motion to accept the Budget as presented. Director Voboril seconded the motion. All in favor, budget adopted.
10. **2018-2019 Final Audit:** After a brief discussion, it was recognized that a vote to accept the Audit at the last meeting was missed. Many voiced their concerns regarding the future of the district. Director Waterman made a motion to accept the 18-19 Audit. Director Graffweg seconded the motion. All in favor, Audit accepted.
11. **VFA Grant: Resolution #416:** Chief Layne stated that this grant is a 50% match for a radio and rechargeable batteries for the Type 1 ambulance and PPE Wildland pants totaling \$12878.58. He confirmed that this was reflected in the budget that was approved earlier in the meeting. Director Waterman made a motion to accept the Grant and Resolution. Director Graffweg seconded the motion. All in favor, motion carried.
12. **Correspondence:** Cancellation of Insurance by VFIS: Kelly explained that they were bought out by AIG, and that the letter is just a formality.
13. **Closed Session:** none
14. n/a
15. n/a
16. **Comments:** Thank yous were given to staff and board members again for the participation in the Budget process.
17. **Adjournment:** 4:04pm motion made by Director Voboril. Hearing no objections, meeting adjourned.

Cheryl E. Johnson, Clerk to the Board
Approval of Minutes 