

Chester Public Utility District
PO Box 503
251 Chester Airport Rd.
Chester, Ca. 96020
530-258-2171

Minutes of Special Meeting: December 20, 2019 at 10:00am. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

Directors Present: Steve Trotter, Steve Voboril and Joe Waterman.

Directors Absent: Royce Raker and vacancy

Guests Present: N/A

Staff Present: 2 CPUD/CFD employees and volunteers.

1. **Call to Order:** Director Trotter called the meeting to order at 3:04pm.
 - A. Director Trotter led the Pledge of Allegiance.
 - B. Agenda Approval: Director Waterman made motion to approve Agenda. Director Voboril seconded. All ayes, agenda approved.

2. **Ad Hoc Committee Recommendations on Disputed Client Charges**
 - A. 444 4th Ave. Slusher Plumbing Sewer maintenance bill: Director Waterman would like a letter drafted to the owner that from now on they will be responsible for servicing the sewer line all the way to the main. We will service our main on a regular basis to help in avoiding this issue in the future. He wants it understood that we are not setting a precedence, that this is a onetime compromise, now that all parties are more familiar with that service area. Director Voboril agreed that these issues are to be handled on a case by case basis. Cheryl will retrieve a copy of the paid in full invoice from Slusher. Director Voboril stated that the committee would like to recommend CPUD pay for 50% of the full bill, with the above-mentioned stipulations listed in the letter to the customer. With that, he made a motion to accept the recommendation. Director Waterman seconded the motion. All in favor, motion carried.
 - B. 761 Pine Way Water bill charges: Director Waterman has talked with GM Motzkus clarifying that only CPUD staff are to remove locks from water meters. The committee wants to recommend to the board to waive the penalties of \$11.51 and to charge Mr. Luna the cost of the lock. They also recommend in the letter to Mr. Luna that the section of the Code regarding lock removal be included as well as a copy of the application he signed when he signed up for services to the property. Also include in the letter that the balance is due in full by January 15th, or the penalties will resume. Director Waterman made a motion for the above listed recommendations. Director Voboril seconded the motion. All in favor, motion carried.

3. **Public Comment: Agenda Items:** none

4. **Adjournment: 3:23pm**

Cheryl E, Johnson, Clerk to the Board
Approval of Minutes _____

Joe Waterman
BOARD VICE CHAIRPERSON