

Chester Public Utility District  
PO Box 503  
251 Chester Airport Rd.  
Chester, Ca. 96020  
530-258-2171

**Minutes of Regular Meeting:** July 16, 2019 at 3:00pm. Located in the Chester Public Utility District conference room: 251 Chester Airport Road.

**Directors Present:** Stephen Voboril, Royce Raker, and Steve Trotter.

**Directors Absent:** David Shawles and Ben Thompson

**Guests Present:** 3 including Stacy Fischer; Chester Progressive Rep. and Mr. Crans with Local 39.

**Staff Present:** 8 CPUD/CFD employees and volunteers.

1. **Call to Order:** Director Trotter called the meeting to order at 3:00pm.

A. Director Trotter led the Pledge of Allegiance.

B. Agenda Approval: Director Trotter asked that Resolution # 408 be added to #20. He also suggested that, "DRAFT" should be noted on #10, as some receivable reports did not make it in time to be added to the June financials. Director Raker made a motion to accept the agenda with the 2 listed changes. Director Voboril seconded the motion. All in favor, motion carried.

C. Director Trotter identified the Bargaining Unit Negotiators: Stationary Engineers, Local 39 representative, Anthony Crans. Safety Shop Stewards, Chadwick Walker and Matt Turner. General Manager, Frank Motzkus and Fire Chief, Brian Layne.

2. **Closed Session:** Section 54957.6(a) Labor Negotiations Exception: Safety Bargaining Unit 2019-2020 Pay Scale and MOU. Director Trotter asked all negotiating parties to closed session at 3:02pm.

3. **Reconvene:** 4:10pm

4. **Report on Closed:** Director Trotter reported that the Safety MOU was discussed in-depth. He suggested to table the action and discuss further at a Special Meeting, potentially next week. All agreed, so tabled.

5. **Elect Board Officers:** Director Voboril nominated Director Trotter to Board Chair. There were no other nominations. Director Trotter accepted. All ayes. Director Raker nominated Director Voboril as Vice Chair. There were no other nominations. Director Voboril accepted. All ayes. Director Voboril nominated Director Raker as Treasurer. There were no other nominations. Director Raker accepted. All ayes.

6. **Public Comment Non-Agenda Items:** none

7. **Personnel Committee update:** GM Motzkus stated that they were still working on Health Benefits options. Director Voboril stated that Sweeny and Sweeny out of Chico offers Health insurance. GM Motzkus will look in to them. Director Voboril stated that PERS Health is to increase 24% very soon. FASIS is still our Worker's Compensation Provider. No Action.

8. **Financial Committee Update:** Director Voboril stated that we have almost capped out at the allotted CD's we as a District, are allowed to carry. Director Trotter stated that we need to be looking at other investment options. GM Motzkus stated that he received some OPEB information from PERS, and that maybe we can afford to put in to it currently. Director Trotter warned of restricting too many funds. No action.

9. **Approval of June 18, 2019 Regular Meeting Minutes:** Director Voboril made a motion to accept the minutes. Director Raker seconded the motion. All in favor, motion carried.

10. **Approval of June 2019 “DRAFT” Financials:** GM Motzkus stated that there were a few agencies that didn't get us the Account Receivables information in time to add them to the Financials. Director Trotter moved to table the June 2019 financials until they are whole. All agreed, so tabled.

11. **General Manager's Report: by Frank Motzkus:**  
(Exhibit A)

- Personnel Committee needs to meet to discuss Fire Chief Position
- Risk management Plan has been accepted by Plumas County Environmental Health.
- Kahlen Group and Spatial Wave will have a kick off meeting 8-7-19. Director Trotter would like to attend.
- PCSDA Ethics Training August 21<sup>st</sup>. Let Cheryl know for RSVP purpose. So far, Trotter only.
- Joe Waterman will be working with GM Motzkus regarding the Solid Waste agreement.
- Clint Tissot has decided to pursue his Tree Falling business. He will be working 20-hour weeks until Allan Homme is ready to take over the Lean Supervisor tasks.
- No word from Central Valley regarding the cease and desist.
- 18-19 Final Audit is complete and will be on the next agenda.

12. **Chief's Report: by Chief Brian Layne:**  
(Exhibit B)

- 7222 back in service. 7221 in Redding for radiator repairs
- The tractor is ready for pick up.
- CICCIS Peer review went well, only one didn't pass.
- 2019 Salary Survey is complete and made the deadline of July 1<sup>st</sup>.
- Medic Brian Harris is back to work, full duty.
- Cal-Fire is now renting form us as of July 6th. Max of 4 folks daily. Living adjustments are still being made.
- \$677.00 in misc. monies received.

13. **Public Comment agenda items:**

A public member stated that if the water rates are going up because of the street light bill coming from that account, he doesn't think that is right, and that bill should be coming from the contingency fund. He also stated that GM Motzkus stated in the paper that the water account was in the black. This member wanted it noted that he also submitted a letter of protest regarding the water rate increase. Director Trotter thanked him for his comments. No further discussion, and no action.

14. **Fire Wise Committee Update:** presented by, Karen Lichti.

- If you have done yard clean up or have paid to have your trees trimmed etc., please fill out the Fire Wise form. To keep Chester a Fire Wise community, those forms are important.
- The committee will go to homes for free and do an inspection, and give advice regarding fire protection.
- Director Raker asked how those services are being advertised, as he hasn't seen anything. Lichti replied, newspaper articles, posters, website, and Facebook.
- She also mentioned that letters from the Fire Wise Committee has helped people keep their home insurance. No action.

15. **Mountain Water Resource Association Membership:** GM Motzkus stated that the membership fee would be \$5094.00 per year. After a brief discussion, Director Voboril made a motion to not join this membership at this time. Director Raker seconded the motion. All in favor, motion carried.

